
Fort Bend Seniors Meals on Wheels & Much, Much More!
Regular Board Meeting
Tuesday, May 25, 2010
Legacy Ford Board Room, 27225 SW Freeway
Rosenberg, TX 77471

Call to Order

Chairman Vasquez called the meeting to order at approximately 10:15 a.m.

Members and Staff Present

Board Members: Chairman, David Vasquez; Treasurer, Tom Shirley; Secretary, Jana Endicott; Assistant Secretary, Michael Campbell; Ray Aguilar and Nicole Volek

Staff: Manuela Arroyos, Angelica Martinez, Kristin Weiss, Rebecca Maitland, and Liz Toomey

Action Items

Secretary, Jana Endicott and Assistant Secretary, Michael Campbell informed the board that they had reviewed the minutes and found no errors or corrections necessary. A motion was made by Ray Aguilar to approve the April minutes and was seconded by Michael Campbell. With no discussion, the motion passed.

Treasurer's Report

All board members were provided with last month's financials. Treasurer, Tom Shirley presented his report by reviewing the end of month numbers and balances. He stated that it was a "break-even" month, but FBS is ahead of plan by \$46,000. He also reported that all bills were reviewed and approved at the finance committee meeting. A motion was made by Ray Aguilar to accept the Treasurer's Report as reported and was seconded by Nicole Volek. With no further discussion, the motion passed.

2009 Audit

Chairman Vasquez updated the board on the results of the 2009 audit performed by Blazek and Vetterling (B&V) in March—for years ended December 31, 2009 and 2008. All board members and staff were provided with a copy of the draft 2009 audit. He stated that FBS had an extremely clean audit with no management letter issued. CEO Arroyos informed the board that B&V would be sending FBS a letter stating that FBS was not issued a management letter. A motion was made by Ray Aguilar to accept the 2009 Audit. The motion was seconded by Jana Endicott. With no further discussion, the motion passed.

Transportation Update

CEO Arroyos notified the board that the transportation contract with Fort Bend County had been signed and would be approved today. In updating the board, she stated that: 1. the 18% increase would not go into effect until after September 2010; 2. the county cannot give more than a 5% increase to FBS in the future; and 3. the county has to provide FBS with at least five days notice of any rate increases.

CEO Report

All board members were given a copy of the CEO's report. CEO Arroyos discussed some of the highlights of the past month and thanked all board members for their continued support.

Fund Development

Kristin Weiss, Director of Development, provided the board with a report of fundraising efforts and updates of upcoming events. She reported that this year's Mad Hatter Luncheon was another success and added that next year's Mad Hatter fundraiser would be in April 2011, at the Sugar Land Marriott.

Closing

A motion was made by Nicole Volek to adjourn and was seconded by Jana Endicott. With no appeal, the meeting adjourned at approximately 11 a.m. for the Legacy Ford Press Conference.

*Respectfully Submitted,
Angelica Martinez*

Jana Endicott, FBS Board Secretary