
Fort Bend Seniors Meals on Wheels & Much, Much More!
Regular Board Meeting
Wednesday, May 25, 2011
1330 Band Road
Rosenberg, TX 77471

Call to Order

Chairman David Vasquez called the meeting to order at approximately 11:45 a.m.

Members and Staff Present

Board Members: Chairman, David Vasquez; Vice Chairman, Randy Briones; Treasurer, Tom Shirley; Namita Asthana; Rick Forlano, Paul Friesen, Christen Johnson, and Nicole Volek

Staff: Manuela Arroyos, Angelica Martinez, Liz Toomey, Rebecca Maitland, and Kristin Weiss

Action Items

After review of the minutes, a motion was made by Tom Shirley to approve the April minutes and was seconded by Rick Forlano. With no discussion, the motion passed.

Treasurer's Report

All board members were provided with April's financials. Treasurer Shirley presented his report and reviewed all financials with the board. After review, Treasurer Shirley noted that the budget was \$17,000 positive to plan, year to date. He then added that all FBS monies are 100% FDIC insured. Rick Forlano made a motion to accept the treasurer's report as presented and to approve all bills. Randy Briones seconded the motions and with no further discussion, the motions passed.

Financial Analysis

Because the contract with the county for senior transportation is up for renewal, a financial analysis was requested by the board to research what the cost would be to FBS to bring transportation "in house." Liz Toomey, FBS Finance Director, began the discussion with transportation costs. She stated that FBS is not feeling the effects of the high costs of fuel due to the indirect cost of fuel. She added that FBS works hard to keep contract prices down. After discussion, she informed the board that it would cost the agency approximately \$600,000 in start up money—mostly to purchase vans—if FBS were to bring transportation "in house." CEO Arroyos added that the county is anticipating an increase in costs by 28%. She then informed the board that the county left off the clause (in the contract) that puts a "cap" on future increases. After further discussion, it was decided that FBS no longer in the transportation business.

Capital Campaign

Following discussion the future site of FBS and the land for sale on Graeber Road, Namita Asthana made a motion that FBS sign the contract for the land on Graeber Road—for the future site of FBS. Christen Johnson seconded the motion. Tom Shirley added that there would be a 30 day out clause within the contract for purchasing the land. With no further discussion, the motion passes.

Following discussion regarding how to purchase the land, it was decided that FBS would borrow against the CDARs money with 4% for two years. Rick made a motion to purchase the land by barrowing against the CDARs account and Paul Friesen seconded the motion. Treasurer Shirley abstained from the vote. With no further discussion, the motion passed.

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CEO Report

CEO Arroyos presented her report, in writing, who began by updating the board on the grants that were received in the past month—which included the United Way and Houston Endowment grants.

Closing

The meeting adjourned at approximately 1:15 p.m.

*Respectfully Submitted,
Angelica Martinez*

Michael Campbell, FBS Board Secretary